



CARITAS CREEK

Summer Camp 2008

Staff Application Form

P.O. Box 488, Occidental, CA 95465 Phone:(415) 939-1357 E-mail: summercamp@caritascreek.org

Applications will be accepted on a rolling basis until positions are filled, with priority given to those individuals who have completed their application by April 4th 2008. Call for position availability.

Please submit your application materials to the Caritas Creek office at the above address. A completed application includes: completed application form, six short essays, and resume.

Full Name: First Middle Last Nick Name

Current Address: Street, City, State, Zip

Home Phone Work Phone E-mail Address

Permanent Address (if different): Street, City, State, Zip Phone (if different)

Citizenship Social Security Number Birth Date

Emergency Contact Relationship Home Phone Work Phone

This commitment is for June 30 - August 2 2008. Are you willing to make this commitment? Are there any financial, family, or personal circumstances that might interfere with your commitment? Please explain.

Have you ever been convicted of a felony or misdemeanor crime? If yes, please explain. (Working at Caritas Creek will require a criminal background check.)

How did you hear about Caritas Creek Summer Camp?

Why do you want to work at Caritas Creek?

What strengths would you bring to the position you're applying for?

What do you see as your greatest challenges in the position you're applying for?

Life Skills

We want to know about your talents, interests, skills, and areas of expertise. This information will help us understand who you are, so we can make sure that Caritas Creek benefits from your unique life experiences. Don't be modest! This is your chance to write down all those little things that never fit on a resume...

Artistic Skills (music, painting, drawing, carving, photography, lettering, design, etc.)

Athletic Skills (sports, backcountry activities, martial arts, yoga, etc.)

Field Skills (trail building, tracking orienteering, survival, forestry, etc.)

Medical Skills (old or current certifications, experience, etc.)

Office/Business Skills (grant writing, organizing, website design, page layout, etc.)

Trade Skills (carpentry, electrical, plumbing, etc.)

Other Passions and Interests (hobbies, topics, pursuits, etc.)

VERY Short Essays

Please type your responses to the following questions on additional sheets of paper. Your responses will help us to know a little more about you and your potential fit at Caritas Creek. Please answer fully but concisely, and number each of your responses to correspond to the questions. (No more than 250 words per response!)

1. **KID CONNECTIONS:** Children are the heart of Caritas Creek, and staff members must be skilled at working with children under a variety of circumstances. Specifically staff members must be a leader for a diverse group of campers and must also be capable of (or willing to learn about) running large group activities in front of the entire camp. Please describe any relevant skills or experiences that have prepared you for this aspect of our work.
2. **OUTDOOR EDUCATION:** Nature is our classroom, and we spend a great deal of time in the forest, regardless of weather. There are many hiking trails on the property, but children often learn more from exploring rough terrain or “bush whacking” through the wilder areas. We often get wet, we usually get dirty, and we occasionally get scrapes and bruises. Please describe your connection to the outdoors and your willingness to work in this challenging setting.
3. **ENVIRONMENTAL EDUCATION:** Environmental awareness is growing in the United States, but there is still a huge gap between public perceptions and environmental realities. The magnitude and urgency of these issues, along with their disproportionate impacts on less privileged communities, are a central focus of the Caritas curriculum. Please describe your experience with these issues and share a bit of your personal perspective.
4. **SPIRITUALITY:** Many of the themes, lessons, and ideas taught at Caritas are spiritual in nature, and character development is our highest goal. We use play, exploration, introspection, and challenge as tools for cultivating awareness and connectedness in the children. We do not require staff to teach religion directly, but we do serve many diverse faith backgrounds. Please describe your comfort with your own spirituality and your willingness to share that spirituality with kids. Also, please describe your comfort with working in a spiritual setting.
5. **COMMUNITY:** Caritas Creek is a community of caring individuals. We live and work together under conditions that are fun but often stressful, and we all need to be supportive as members of our community face personal and interpersonal challenges. Basic camp housing is provided, but it will require you to share space with most of the other staff. Please describe your comfort and experience with community living.
6. **YOU:** There are undoubtedly many relevant and interesting things about you that never find a place on an application or resume. Please tell us anything else that you would like us to know!

Resume

Please submit a resume of no more than two pages. Be sure to list relevant experiences in the following areas:

- Education — List schools, years attended, majors, minors, and degrees earned.
- Languages — Describe proficiency in understanding, speaking, reading, and writing.
- Work Experience — List organizations, positions held, dates of employment, and responsibilities.
- Volunteer Experience — List organizations, positions held, dates of service, and responsibilities.
- Awards and Credentials — Be sure to indicate subject areas and dates.

References

Please provide contact information for three people (other than relatives) who you wish to use as references. Think carefully about the people you choose. They should know you well enough to evaluate your general character, motivation, and fit with Caritas Creek. At least one must be a former employer or supervisor.

Name of Reference #1	Relationship to Applicant	

Address: Street, City, State, Zip		

Daytime Phone	Other phone (if applicable)	E-mail Address

Name of Reference #2	Relationship to Applicant	

Address: Street, City, State, Zip		

Daytime Phone	Other phone (if applicable)	E-mail Address

Name of Reference #3	Relationship to Applicant	

Address: Street, City, State, Zip		

Daytime Phone	Other phone (if applicable)	E-mail Address

Final Checklist for Submission

- Completed Application Form
- Six Short Essays
- Resume

"I hereby attest that all information contained in this application is true, to the best of my knowledge."	
Signed: _____	Date: _____

(We recommend that you make copies of all submitted materials for your records.)